

WHEELER BAND BOOSTER CLUB



CHECK REQUEST FORM

CHECK PAYABLE TO: _____

STREET: _____

CITY, STATE, ZIP: _____

ATTENTION: _____

ACTIVITY	DESCRIPTION	G/L ACCOUNT	AMOUNT
		Bingo	
		Fruit sales	
		Band Camp	
		Competition Expenses	
		Instructional Staff	
		Show Production	
		Winter Guard	
		Other	
		Chaperone	
		Hospitality	
		Membership	
		Accounting and Finance	
		Insurance	
		Office Expense	
		Telephone	
		Truck and Trailer	
		Director Professional Development	
		Miscellaneous	

TOTAL

REQUESTED BY: _____ DATE _____

SPECIAL INSTRUCTIONS: _____

DELIVERY INSTRUCTIONS: _____ MAIL _____ HAND _____ PRIORITY _____

APPROVE BY: _____ TREASURERS INITIALS _____
 (BAND BOOSTER CLUB OFFICER) CHECK NO. _____ DATE _____